

St. Francis Housing Association CLG
(A company CLG by guarantee and having no share capital)

Directors' Report and Financial Statements
for the financial year ended
31 December 2020

ST. FRANCIS HOUSING ASSOCIATION CLG

**REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2020**

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ST. FRANCIS HOUSING ASSOCIATION CLG

DIRECTORS AND OTHER INFORMATION

DIRECTORS:

Mr Ray Langton (Chair)
Mr Mick Price (Chair Resigned 31st December 2020)
Rev Kieran Cronin OFM
Rev Patrick Lynch OFM
Mr Brian Melaugh
Dr Joanne Fenton
Mr Ray Langton
Dr Siobhan Garrigan (Resigned 16th October 2020)
Ms Margaret Hennessy
Mr Derek Bell
Mr David Kiely
Ms Cliona Ni Cheallaigh
Mr Ray Jenkins (Appointed 1st January 2021)

MEMBERS:

Rev Liam Kelly OFM
Rev Aidan McGrath OFM
Rev Joseph Condren OFM
Rev David Collins OFM
Rev Niall O'Connell OFM
Br Stephen O'Kane

SECRETARY:

Mazars
Harcourt Road
Dublin 2

BOARD SUB-COMMITTEES:

Finance Committee

Mr. David Kiely (Chair)
Ms Mairead Divilly
Mr Ray Langton
Mr Jonathan Mooney

Audit & Risk Committee

Mr. Ray Langton (Chair)
Ms Mairead Divilly
Mr Derek Bell

**HR and Governance & Nominations
Committee**

Mr Derek Bell (Chair)
Mr David Kiely
Mr Ray Langton
Ms Margaret Hennessy
Ms Irene Gleeson

Client Services Committee

Mr Ray Langton (Chair)
Mr Brian Melaugh
Dr Joanne Fenton
Mr Ray Jenkins
Ms Cliona Ni Cheallaigh

Fundraising & Communications Committee

Mr Margaret Hennessy (Chair)
Mr Ray Langton
Mr Derek Bell

ST. FRANCIS HOUSING ASSOCIATION CLG
DIRECTORS AND OTHER INFORMATION (CONTINUED)

EXECUTIVE LEADERSHIP TEAM:

CEO	Ms Paula Byrne
Head of Human Resources & Governance	Mr Shane Doherty
Head of Finance Risk & IT	Ms Jennifer Owens
Head of Fundraising and Communications	Ms Carol Casey
Head of Drugs, Health and Homeless	Mr Sanjay Gulati
Head of Recovery Services	Mr Mark Kennedy

COMPANY NUMBER: 449783

CHARITY (REVENUE) NUMBER: CHY 18159

**CHARITIES REGULATOR
REGISTERED CHARITY NUMBER** 20069117

REGISTERED OFFICE: 24 Merchants Court
Merchants Quay
Dublin 8

SOLICITORS: Marcus A. Lynch & Son
12 Lower Ormond Quay
Dublin 1

PRINCIPAL BANKERS: AIB Bank
7/12 Dame Street
Dublin 2

PLACES OF OPERATION: St. Francis Farm
Tullow
Co Carlow
16 Ballymount Cottages
Dublin 22

68 Easton Row
Easton Meadow Estate
Leixlip
Co. Kildare.

INDEPENDENT AUDITOR: Deloitte Ireland LLP
Chartered Accountants and Statutory Audit Firm
Deloitte & Touche House
Earlsfort Terrace
Dublin 2

ST. FRANCIS HOUSING ASSOCIATION CLG

DIRECTORS' REPORT

The directors present herewith the audited financial statements for the financial year ended 31 December 2020.

COMPANY STRUCTURE

St. Francis Housing Association CLG (SFHA) is incorporated as a Company limited by guarantee and not having share capital. It was registered on 27 November 2007 with Company number 449783. The Company is registered for the charitable purpose of providing housing, accommodation, and such other associated amenities as are necessary for the poor, marginalised, disadvantaged or homeless persons and to offer settlement, support, to the homeless and former drug users who have completed drug rehabilitation.

The objects of the Company are:

- (a) To carry on for the benefit of the community the provision of housing and associated amenities for persons in deprived or necessitous circumstances.
- (b) To provide for relief of poverty and deprivation caused by poor housing conditions and homelessness or other social and economic circumstances.

The Company is a public benefit entity and is registered with the Charities Regulator, charity registration number 20069117, and is granted charitable tax exemption, charity tax reference number CHY 18159 with the Revenue Commissioners.

The Company is governed by its Constitution (comprising the Memorandum and Articles of Association).

St. Francis Housing Association CLG is one of three companies operating under the banner name of Merchant's Quay Ireland (MQI) carrying out activities for social justice for homeless persons and drug users on a nationwide basis. The other companies are:-

- Merchants Quay Ireland CLG (MQI)
- Merchant's Quay Project CE Scheme CLG (MQPCE)

Services continue to incorporate the provision of meals, drug services, crisis intervention, needle exchange, rehabilitation and detox services, together with day programmes, aftercare and training.

ST. FRANCIS HOUSING ASSOCIATION CLG

DIRECTORS' REPORT (CONTINUED)

DIRECTORS/TRUSTEES AND SECRETARY

The current directors are listed on page 2. The directors/trustees, who served at any time during the financial year except as noted, were as follows:

Directors/Trustees:

Mr Ray Langton (Chair)
Rev Kieran Cronin OFM
Rev Patrick Lynch OFM
Mr Brian Melaugh
Dr Joanne Fenton
Ms Margaret Hennessy
Mr Derek Bell
Mr David Kiely
Ms Cliona Ni Cheallaigh
Mr Ray Jenkins

Secretary:

Mazars

GOVERNANCE AND MANAGEMENT

Directors are appointed by the Members of the Company. The Chairperson of the Board of Directors shall be appointed by the Members for a three year term and may be reappointed. The Members are the Definitory of the Order of Friars Minor of the Irish Franciscan Province.

The term of office of a director shall be three years and directors may be reappointed.

The composition of the Board shall be not more than twelve persons and not less than five. The quorum for meetings is four. All directors are chosen on the basis of their willingness to serve, their ability, governance experience and support of the ethos and mission of the Company. The Board is committed to ensuring it has the necessary mix of skills and expertise and where necessary, seeks professional advice.

During 2020, the Board met twice.

Directors are required to undergo an induction programme to ensure that collectively they have the necessary oversight for the appropriate governance of the organisation. Training is arranged when a need is identified. With the exception of necessitous expenses, Directors are not remunerated for their work on the Board nor can they be appointed to any salaried position of the Company. No expenses were paid to directors during the financial year 2020 (2019: €nil).

The Members meet annually to receive the annual report and audited financial statements of the Company. Other meetings may take place as required.

GOVERNANCE AND MANAGEMENT (CONTINUED)

There are currently five sub-committees of the Board

1. The Finance Committee is responsible for overseeing the Board's financial responsibilities and ensuring that effective systems, financial controls and procedures are in place to enable the organisation to operate in an orderly and efficient manner, and to report and make recommendations to the Board thereon.
2. The Audit & Risk Committee is responsible for the monitoring and review of the organisation's financial performance and financial controls, including the organisation's internal audit function, making recommendations to the Board about the appointment and remuneration of the external auditor and all matters relating to the external audit process, and overseeing, reviewing and monitoring the risk management framework within the organisation.
3. The Client Services Committee is responsible for overseeing the services and operations of the organisation. It is also responsible for assisting the Board in the planning and development of new services, the development and implementation of appropriate quality standards, compliance reporting to stakeholders and the clinical governance of the services such as supervision, good quality standards and best practice. The Committee is also responsible for considering the impact of any new Client Service proposals in line with the strategic plan, opportunities and considering the challenges which may arise in any change process.
4. The Governance & Nominations and HR & Remuneration Committees amalgamated in October 2018. This Committee is responsible for ensuring that best practice is adhered to regarding governance and to assist the Board in fulfilling its governance obligations by providing an independent review of its legal and regulatory responsibilities through the provision of adequate systems, policies and procedures. It is responsible for ensuring that adequate Board succession planning, induction and training for is in place for the Board to ensure that the organisation is well governed and run effectively, and appropriately to its aims, size, its beneficiaries' needs and overall strategic objectives. It also oversees the overarching strategic and operational human resource issues including employment practices, pay and pay structures and organisational restructuring, ensuring that there is compliance with the relevant HR legal and regulatory requirements.
5. The Fundraising and Communications Committee is responsible for ensuring that best practices are adhered to regarding Fundraising practice and oversight and to make recommendations to the Board regarding the Fundraising strategy.

MANAGEMENT

The Company is led and controlled by a Board of Directors ("the Board") which is collectively responsible for ensuring the delivery of the organisation's objectives, for setting its strategic direction, and for upholding its values.

Day-to-day management of the organisation is delegated to the Chief Executive Officer and the Executive Leadership Team.

All of the above form the key management team.

GOVERNANCE AND MANAGEMENT (CONTINUED)

RISK ASSESSMENT

The Board of Directors & the Executive Leadership Team is committed to maintaining a strong risk management framework. The objective of the risk management is to ensure that the organisation is equipped to monitor and manage its key risks in line with good practice and to ensure that the Company makes every effort to manage risk appropriately by maximising its potential opportunities to mitigate risk, while also minimising the adverse effects of risk.

The Executive leadership team along with the relevant committees will be responsible for executing and maintain the organisation's Risk Management programme.

The principal risks and uncertainties that the trustees see as facing the charity are:

- Health & Safety Risks for staff and clients
- Reputational Risks
- Compliance & Legal Risks - Risk of Litigation
- Training Inefficiencies
- Legislation Changes / Regulations

The Company has appropriate insurance and business policies to limit the risks associated with its activities and the Audit & Risk Committee reporting to the Board of Directors reviews, assesses and monitors the organisation's control and risk management systems, its Risk Register and Risk Appetite Statement.

The Board have considered the impact COVID-19 on both the organisation itself and its Financial Statements. They are confident at this time that the Business Continuity Planning and the companies reserves are currently sufficient to considered the impact COVID-19.

CEO'S INTRODUCTION



It is hard to reflect on 2020 without thinking about how drastically things changed for us all, in such a short space of time. Covid-19 has brought about changes in both our personal and professional lives. Dealing with change in every aspect of our lives brought with it increased uncertainty and anxiety.

2020 has proven to be one of the most challenging years we have ever faced as an organisation.

Despite this, we have managed to continue to serve our clients, keeping all our services opening albeit operating

some of our services differently including adapting to a takeout basis for food & clothes, developing our outreach teams, increase the use of technology to keep in contact with our service users.

Mental Health has been prominent in the news this year, for our service users who already experience social exclusion and the level of isolation required to manage Covid-19 has served to increase this isolation and exacerbated their mental health difficulties. In September 2020, we commissioned Kathyan Kelly, an independent research consultant, to undertake a research study which focused on the lives of 10 participants who engage with MQI and HSE Acces, to identify the challenges experienced by people with issues around mental health, substance use and/or homelessness and to examine participants' experiences especially during lockdown with service restrictions and the impact this has had on their mental health. We will share the findings and recommendations with you early next year.

We must continue to talk about mental health even after we get back to whatever normal looks like – to continue to reduce stigma and discrimination through improved understanding of mental health difficulties. To continue to be the voice of those that use our services and to advocate on their behalf.

In November, the Lord Mayor of Dublin, Hazel Chu, launched our report around the complex needs of women who use substances online with presentations from Aura Roig, who is the director of the Mezzanines Women's Project in Barcelona and Sam Shirley-Beavan from Harm Reduction International. Gender specific services will remain a focus in 2021.

In late 2019, the Board of Cavan Drug & Alcohol Trust CLG which is a community-based project, approached us with a view to MQI taking over the services and staff transferring to MQI. This project aims to address the issues of drug and alcohol misuse through the provision of information, support, training and services to individuals, families, and the wider community in Cavan & Monaghan. Throughout 2020, representatives from both organisations' have been working steadily to achieve this integration by January 2021.

What we have achieved, through the staff's hard work and commitment has been incredible and I want to pay tribute to that. Given the fears we all have for ourselves and our families, their dedication to the people we work with is second to none – I am very proud to work with such a remarkable group of people.

Our work would not be possible without the support from our statutory funders and our amazing supporters, we could not do the work we do or provide the much needed services to those that rely on us for help. I want to say thank to our individual and corporate donors this year, you have helped to further support our clients by facilitating the increase of staff in our nursing teams and have reached out to those that are sleeping

CEO'S INTRODUCTION (CONTINUED)

rough on the streets through our outreach teams. We and all those we support would like to acknowledge the generosity of our supporters in what was a very difficult year.

Lastly, I want to pay tribute to Mick Price, who has been on our Board since 2009 and Chair since 2013, for his dedication to our clients and contribution to MQI over the years. Mick has always been a great support to me particularly when I took up the role of CEO and for that I thank him. As Mick retires, I want to wish him the very best as he heads into pastures new. Ray Langton is the incoming Chair in January 2021; I look forward to continuing to work together as he takes up this new role on the Board. 2021 looms ahead with uncertainty on what COVID-19 will bring but together, we will continue our crucial work and with the possibility of a vaccine on the horizon, we hope to be able to extend again a warm welcome into our services and increase the human connection with our service users that we have all missed.



Paula Byrne, CEO

ACHIEVEMENTS AND PERFORMANCE

AFTERCARE & SOCIAL HOUSING SERVICES

Aftercare

23 clients admitted to aftercare in 2020. (Occupancy and retention in Aftercare was improved in 2020 compared to 2019 (71% compared to 50%). 70% of those who completed the program reported being either abstinent (60%) or using drugs on a controlled basis (10%).



COMMITMENT TO BEST PRACTICE IN CORPORATE GOVERNANCE

The Company is compliant with the *Governance Code: A Code of Practice for Good Governance of Community, Voluntary and Charitable Organisations in Ireland* ("the Code"). The process involved a thorough review and assessment of the organisation's policies, procedures, structures and values to ensure that the Company was run as effectively as possible, with a focus on increasing transparency and a reassurance to all stakeholders that funds and donations are being well managed.

The Company recognises that organisations have a responsibility to follow a code of good practice when it comes to how their organisations are run. The aim of the Code is to determine and formulate standards of best practice in corporate governance applicable across the areas of leadership, control, transparency, accountability, working effectively and behaving with integrity.

COMMITMENT TO STANDARDS IN FUNDRAISING PRACTICE

The Company is fully committed to achieving the standards contained within the guidelines for charitable organisations fundraising from the public (the Guidelines). The Guidelines are intended to assist trustees of a charity to run the charity effectively, avoid difficulties in respect of fundraising activities and comply with their legal duties.

The Guidelines- and Merchants Quay's fundraising practice - are built around the principles of:

- Respect,
- Honesty and integrity,
- Transparency and accountability.

The Guidelines were issued in September 2017 by The Charities Regulatory Authority and were based on the 2008 Statement of Guiding Principles on Charitable Fundraising which was formally discussed and adopted at a meeting of the Board. The Board meets regularly to discuss plans for funding, including any shortfall or excess and allocation of funds.

RESERVES POLICY

The Directors have examined the Company's requirements for reserves in light of the main risks of the organisation. The Board is working to achieve a policy whereby the unrestricted funds held by the Company should be six months of the current expenditure.

TAXATION STATUS

The company was granted charitable tax exemption by the Revenue Commissioners on the 20 May 2008.

ACCOUNTING RECORDS

The measures that the directors have taken to secure compliance with the requirements of sections 281 to 285 of the Companies Act 2014 with regard to the keeping of accounting records, are the employment of appropriately qualified accounting personnel and the maintenance of computerised accounting systems. The company's accounting records are maintained at the company's registered office at 24 Merchants Court, Merchants Quay, Dublin 8.

ST. FRANCIS HOUSING ASSOCIATION CLG

DIRECTORS' REPORT (CONTINUED)

GOING CONCERN

With assistance from Merchants Quay Ireland CLG the financial statements have been prepared on a going concern basis. Since March 2020 and with the arrival of the Global pandemic (COVID-19) the organisation along with its staff and government bodies has worked tirelessly to ensure the safe continuity of client services insofar as possible. This pandemic has created certain uncertainties regarding its future income-generating capabilities as described above in the Director's Report (Risks and Uncertainties section). In particular, the Board recognises the organisation's dependence on client contributions in order to deliver this service.

The directors have considered the COVID-19 impact on the company. Management and the Board have reviewed the organisation's forecasts and projections, taking account of the anticipated impact and uncertainties of Covid19. The Board consider that the forecasts and projections, together with the reserves held, and support from Merchants Quay Ireland CLG, demonstrate that the Board has a reasonable expectation that the company has adequate resources to operate within the level of its current cash flows and reserves for the foreseeable future (at least twelve months from the date of approval of these financial statements).

Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements. Accordingly, these financial statements do not include any adjustments to the carrying amount and classification of assets and liabilities that may arise if the company was unable to continue as a going concern.

DISCLOSURE OF INFORMATION TO AUDITORS

In the case of each of the persons who are directors at the time the directors' report and financial statements are approved:

- A) So far as the director is aware, there is no relevant audit information of which the company's auditors are unaware; and
- B) Each director has taken all steps that ought to have been taken by the director in order to make himself/herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

AUDITORS

The auditors, Deloitte Ireland LLP, Chartered Accountants and Statutory Audit Firm continue in office in accordance with Section 383(2) of the Companies Act 2014.

Approved by the Board and signed on its behalf by:



Ray Langton
Director



Derek Bell
Director

Date: 14th June 2021

Date: 14th June 2021

ST. FRANCIS HOUSING ASSOCIATION CLG

DIRECTORS' REPORT (CONTINUED)

The directors are responsible for preparing the directors' report and the financial statements in accordance with the Companies Act 2014.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland issued by the Financial Reporting Council* ("relevant financial reporting framework"). Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the profit or loss of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing those financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and profit or loss of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board is responsible for the maintenance and integrity of the corporate and financial information included on the company's website.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST. FRANCIS HOUSING ASSOCIATION CLG

Report on the audit of the financial statements

Opinion on the financial statements of St. Francis Housing Association CLG (the 'company')

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2020 and of the surplus for the financial year then ended; and
- have been properly prepared in accordance with the relevant financial reporting framework and, in particular, with the requirements of the Companies Act 2014.

The financial statements we have audited comprise:

- the Statement of Income and Retained Earnings;
- the Balance Sheet;
- the Cash Flow Statement; and
- the related notes 1 to 11, including a summary of significant accounting policies as set out in note 1.

The relevant financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council ("the relevant financial reporting framework").

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the "*Auditor's responsibilities for the audit of the financial statements*" section of our report.

We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST. FRANCIS HOUSING ASSOCIATION CLG

Other information

The other information comprises the information included in the Directors' Report and Financial Statements, other than the financial statements and our auditor's report thereon. The directors are responsible for the other information contained within the Directors' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Responsibilities of directors

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST. FRANCIS HOUSING ASSOCIATION CLG

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the entity (or where relevant, the group) to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that the auditor identifies during the audit.

Report on other legal and regulatory requirements

Opinion on other matters prescribed by the Companies Act 2014

Based solely on the work undertaken in the course of the audit, we report that:

- We have obtained all the information and explanations which we consider necessary for the purposes of our audit.
- In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited.
- The financial statements are in agreement with the accounting records.
- In our opinion the information given in the directors' report is consistent with the financial statements and the directors' report has been prepared in accordance with the Companies Act 2014.

Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by law are not made.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST. FRANCIS HOUSING ASSOCIATION CLG

Use of our report

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Margarita Martin
For and on behalf of Deloitte Ireland LLP
Chartered Accountants and Statutory Audit Firm
Deloitte & Touche House, Earlsfort Terrace, Dublin 2

Date 18 June 2021

ST. FRANCIS HOUSING ASSOCIATION CLG

STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2020

	<i>Notes</i>	2020 €	2019 €
INCOME		24,208	35,321
EXPENDITURE			
Staff Costs	3		-
Other expenses		21,632	(23,653)
SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION	4	2,576	11,668
Taxation	5		-
SURPLUS ON ORDINARY ACTIVITIES AFTER TAXATION		2,576	11,668
Retained earnings brought forward		16,631	4,963
RETAINED EARNINGS CARRIED FORWARD		19,207	16,631

There are no recognised gains or losses other than noted above.

ST. FRANCIS HOUSING ASSOCIATION CLG

**BALANCE SHEET
AS AT 31 DECEMBER 2020**

	<i>Notes</i>	2020 €	2019 €
Current Assets			
Cash at bank		4,926	4,963
Debtors	6	14,281	11,668
		<u>19,207</u>	<u>16,631</u>
Creditors: Amounts falling due within one year		-	-
Total assets less current liabilities		<u>19,207</u>	<u>16,631</u>
TOTAL NET ASSETS		<u>19,207</u>	<u>16,631</u>
Financed by			
Retained earnings		19,207	16,631
		<u>19,207</u>	<u>16,631</u>

The financial statements were approved and authorised for issue by the Board of Directors on and signed on its behalf by:



Ray Langton
Director



Derek Bell
Director

ST. FRANCIS HOUSING ASSOCIATION CLG

CASH FLOW STATEMENT
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2020

RECONCILIATION OF NET INCOME TO NET CASH FLOW

	2020 €	2019 €
NET INCOME FOR THE REPORTING YEAR	2,576	11,668
<i>Adjustments for:</i>		
Increase in debtors	(2,576)	(11,668)
Decrease in creditors	-	-
NET CASH GENERATED BY CHARITABLE ACTIVITIES	<u> </u>	<u> </u>
	<u> </u>	<u> </u>

	2020 €	2019 €
Cash inflow from operating activities		-
Increase in cash	<u> </u>	<u> </u>
Cash and cash equivalents at the beginning of the reporting year	4,963	4,963
Cash and cash equivalents at the end of the reporting year	<u>4,926</u>	<u>4,963</u>

1. ACCOUNTING POLICIES

The significant accounting policies adopted by the company are as follows:

Basis of Preparation

The financial statements have been prepared under the historical cost convention, modified to include certain items at fair value, and in accordance with the Companies Act 2014 and the Financial Reporting Standard 102 (FRS 102) issued by the Financial Reporting Council.

Going Concern

With assistance from Merchants Quay Ireland CLG the financial statements have been prepared on a going concern basis. Since March 2020 and with the arrival of the Global pandemic (COVID-19) the organisation along with its staff and government bodies has worked tirelessly to ensure the safe continuity of client services insofar as possible. This pandemic has created certain uncertainties regarding its future income-generating capabilities as described above in the Director's Report (Risks and Uncertainties section). In particular, the Board recognises the organisation's dependence on client contributions in order to deliver this service.

The directors have considered the COVID-19 impact on the company. Management and the Board have reviewed the organisation's forecasts and projections, taking account of the anticipated impact and uncertainties of Covid19. The Board consider that the forecasts and projections, together with the reserves held, and support from from Merchants Quay Ireland CLG, demonstrate that the Board has a reasonable expectation that the company has adequate resources to operate within the level of its current cash flows and reserves for the foreseeable future (at least twelve months from the date of approval of these financial statements).

Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements. Accordingly, these financial statements do not include any adjustments to the carrying amount and classification of assets and liabilities that may arise if the company was unable to continue as a going concern

2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the Company's accounting policies, which are described in note 1, the directors are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

The directors do not consider there are any critical judgements other than going concern which is included in note 1, or sources of estimation requiring disclosure.

ST. FRANCIS HOUSING ASSOCIATION CLG

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2020**

3. STAFF COSTS

The average number of persons employed by the company (including executive directors) was as set out below:

	2020	2019
	No.	No.
Employees	-	-
	<u> </u>	<u> </u>

The key management team work across MQI however no portion of the salaries that arise within Merchant's Quay Ireland CLG that are attributable to the work of St Francis Housing Association CLG have been charged over to this Company. It is important to note that the direct salaries that arise within Merchants Quay Ireland CLG that are attributable to the work of St Francis Housing Association CLG are not transferred over to this charity and are not included in the above.

4. SURPLUS FOR THE FINANCIAL YEAR BEFORE AND TAX

	2020	2019
	€	€
Surplus before tax is stated after charging:		
Directors' remuneration	-	-
Depreciation	-	-
	<u> </u>	<u> </u>

5. TAXATION

The company was granted charitable tax status by the Revenue Commissioners on the 20 May 2008.

ST. FRANCIS HOUSING ASSOCIATION CLG

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2020

6. RELATED PARTY TRANSACTIONS

The Directors of the company are also Directors of Merchants Quay Ireland CLG(MQI). The Members on behalf of the Order of The Friars Minor have effective control over all three companies.

The balance owing from the Merchants Quay Ireland CLG at 31 December 2020 was €14,281 (2019: owed from MQI €11,668).

RECONCILIATION RELATED PARTY TRANSACTIONS- MQI	2020
	€
Opening Balance	11,668
Donation from MQI owed	2,613
Closing Balance	<u><u>14,281</u></u>

7. TANGIBLE FIXED ASSETS

The company did not beneficially own any assets at 31 December 2019 or 31 December 2020.

8. GUARANTEES AND SECURITIES

The company has issued no guarantees and has pledged no securities.

9. CONTINGENT LIABILITIES

There were no contingent liabilities at the balance sheet date.

10. ULTIMATE CONTROLLING PARTY

The members and directors of the Company at 31 December 2020 apart from Mr Ray Langton, Mr Brian Melaugh, Dr Joanne Fenton, Mr Derek Bell, Mr David Kiely, Ms Margaret Hennessy, Ms Cliona Ni Cheallaigh and Ray Jenkins are members of the Order of Friars Minor.

11. SUBSEQUENT EVENTS

Subsequent to the financial year end, Ireland has been impacted by the global COVID-19 virus pandemic. At the financial year end 31 December 2020 there were no impacts on the recognition and measurements of assets and liabilities as this pandemic impact was considered to be a non-adjusting event. The COVID-19 pandemic is a significant economic event and its effects are subject to unprecedented levels of uncertainty, with the full range of possible effects and outcomes currently unknown. It is not possible to reliably estimate the impact of COVID-19 on the financial position and results of St. Francis Housing Association for future periods as of the date of approval of financial statements.

There were no other subsequent events since the financial year end.